

NORTH WEST (OUTER) AREA COMMITTEE

**Meeting to be held in St Margaret's Parish Centre, Church Lane, Horsforth, LS18 5LY on
Monday, 3rd February, 2014 at 2.00 pm**

MEMBERSHIP

Councillors

B Anderson	-	Adel and Wharfedale;
J L Carter	-	Adel and Wharfedale;
C Fox	-	Adel and Wharfedale;
G Latty	-	Guiselay and Rawdon;
P Latty	-	Guiselay and Rawdon;
P Wadsworth (Chair)	-	Guiselay and Rawdon;
B Cleasby	-	Horsforth;
C Townsley	-	Horsforth;
D Collins	-	Horsforth;
S Lay	-	Otley and Yeadon;
C Campbell	-	Otley and Yeadon;
R Downes	-	Otley and Yeadon;

**Agenda compiled by:
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Phil Garnett

**W N W Area Leader: Jane Maxwell
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A G E N D A

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1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting.)</p>	

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2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <ol style="list-style-type: none"> 1 To highlight reports or appendices which officers have identified as containing exempt information within the meaning of Section 100I of the Local Government Act 1972, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report. 2 To consider whether or not to accept the officers recommendation in respect of the above information. 3 If the recommendation is accepted, to formally pass the following resolution:- <p>RESOLVED – That, in accordance with Regulation 4 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 or Section 100A(4) of the Local Government Act 1972 as appropriate, the public be excluded from the meeting during consideration of those parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-’</p>	
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	

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4			<p>DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>MINUTES - 11TH DECEMBER 2013</p> <p>To confirm as a correct record the minutes of the meeting held on 11th December 2013.</p>	1 - 12
7			<p>OPEN FORUM PART A (NONE PLANNING ISSUES)</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, members of the public in attendance are invited to make representations or ask questions specifically in relation to any matters excluding those relating to planning issues within the terms of reference of the Area Committee. The Chair has designated a maximum period of 10 minutes for this item.</p>	
8			<p>ANNUAL REPORT - FOR THE PARKS AND COUNTRYSIDE SERVICE</p> <p>To receive a report of the Chief Officer Parks and countryside which provides an overview of the service and sets out some of the challenges faced along with key performance management initiatives. In addition it seeks to provide a positive way forward for delivering the extended role of the Area Committee.. In particular it sets out an area level progress made in attaining Leeds quality Park Standard. It also sets out investment needed to attain and sustain LQP standards.</p>	13 - 28

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9			<p>OPEN FORUM PART B (NEIGHBOURHOOD PLANNING ISSUES)</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, members of the public in attendance are invited to make representations or ask questions specifically in relation to Neighbourhood matters within the terms of reference of the Area Committee.</p> <p>The Chair has designated a maximum period of 20 minutes (5 minutes per ward) minutes for public representations and questions.</p>	
10			<p>NEIGHBOURHOOD PLANNING UPDATE</p> <p>To receive a report of the Director of City Development providing an update on neighbourhood planning.</p>	29 - 42
11			<p>WELLBEING FUND UPDATE REPORT</p> <p>To receive a report of the Assistant Chief Executive (Citizens & Communities) providing the Committee with an update on the budget position for the Wellbeing Fund for 2013/14. The report highlights the current position of the Small Grants and skips pots and those Small Grants and skips that have been approved since the last meeting. It also provides an update on the Youth Activity Fund and asks the Area Committee to consider applications for funding from this budget.</p>	43 - 54
12			<p>AREA UPDATE REPORT</p> <p>To receive a report of the Assistant Chief Executive (Citizens and Communities bringing together a range of information relating to Area Committee business into a single report to update the Committee on recent sub group and forum business and also project and service activity.</p>	55 - 82

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13			<p>AREA CHAIRS FORUM MINUTES</p> <p>To receive a report of the Assistant Chief Executive (Customer Access & Performance) which formally notifies the Committee that the minutes of Area Chairs Forum meetings will be brought to Area Committee meetings as a regular agenda item, and to give a brief overview of the Area Chairs Forum meetings.</p>	83 - 92
14			<p>DATE AND TIME OF NEXT MEETING</p> <p>Monday, 2pm, 24th March 2014.</p>	
15			<p>MAP OF TODAYS VENUE</p> <p>St Margaret's Parish Centre, Church Lane, Horsforth, LS18 5LY.</p>	93 - 94